

Republic of the Philippines
NATIONAL CONCILIATION AND MEDIATION BOARD
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of NATIONAL CONCILIATION AND MEDIATION BOARD in the CSC website:

Spascual

SHIRLEY M. PASCUAL, CESO III

Executive Director IV

Date: 19 July 2018

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No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant III	NCMBB-ADAS3-4-2004	9	17,473.00	Completion of two-year studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	n/a	Office of the Executive Director
2	Administrative Aide IV	NCMBB-ADA4-6-2004	4	12,674.00	Completion of two-year studies in college	none required	none required	Career Service (Sub-Professional) First Level Eligibility	n/a	Administrative Division-Central Office
3	Administrative Assistant II	NCMBB-ADAS2-11-2004	8	16,282.00	Completion of two-year studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	n/a	Administrative Division, Central Office
4	Administrative Assistant III	NCMBB-ADAS3-16-2004	9	17,473.00	Completion of two-year studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	n/a	RCMB CAR Position to be assigned at the Central Office
5	Supervising Labor and Employment Officer	NCMBB-SVLEO-3-1998	22	58,717.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	n/a	Regional Conciliation-Mediation Branch No. VII